



TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to attend the **ANNUAL GENERAL MEETING** of Bournmoor Parish Council

to be held on Monday 22nd May 2023 at 7pm in the Church Hall.

Members of the Public & Press are invited to attend.

AGENDA

1. **Introductions/Apologies for absence:**
Receive & record apologies for absence
2. **Declarations of interest:**
Receive declarations of interest from councillors on AGM items
3. **Minutes of Previous AGM**
To formally sign off minutes from the 2022 AGM, held on 18 May 2022.
4. **Election of Chair and Vice-Chair**
Current Chair to handle nominations to elect a Chairman and Vice Chairman for the ensuing year. Following elections, the meeting will hand over to the elected Chairman to conduct the rest of the AGM meeting.
5. **Financial Matters:**
 - a. Summary of Year End Accounts for 22/23, prior to Audit sign off arrangements.
 - b. Review of Clerks salary
6. **Policy Updates**
To include reminders on Standing Orders, Code of Conduct.
7. **Next Meeting**
To confirm the date, time & venue for the next AGM meeting - Mon 27th May 2024 @ 7pm in the Church Hall

Signed
9th May 2023

Gillian Oliver, Clerk to the Parish Council
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