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## MINUTES OF THE ANNUAL GENERAL MEETING

Monday 20th May 2024 at 6.45pm.

**Present :** Cllr Morrell, Cllr Batt, Cllr Armstrong, Cllr Robinson, Cllr Tait, G Oliver  
**Member Public:** 1

**1. Introductions/Apologies for absence:**

Apologies for absence were received from Cllr Willoughby

**2. Declarations of interest:**

No declarations of interest were received.

**3. Minutes of Previous AGM**

The minutes of the 2023 AGM, which were already signed off in June 2023, were reviewed.

**4. Election of Chair and Vice-Chair**

Prior to the elections Cllr Armstong welcomed everyone to the meeting and thanked all the current councillors and clerk as well as previous Cllrs Nelsey and Holland, for all their work in the Parish as well as Bournmoor Conservation Group, who have recently closed down. Cllr Armstrong also thanked residents that keep the Parish tidy through litter picks and Claire Proud for her work in Toddlers Group, before the closure of that group.

Cllr Armstrong, then advised that although he would remain as a councillor for the time being, he would not be standing for the Chair role again, as is hopefully moving to a Southern location in the coming months.

Cllr Robinson asked that on behalf of everyone at Bourmmoor Parish Council, thanks be given to Cllr Armstrong for all his years service with the group, including his recent tenure as Chair.

Cllr Armstrong facilitated the election of the new Chair, Cllr Batt nominated Cllr Morell for the role, seconded by Cllr Robinson and agreed by all present. Therefore Cllr Morrell was elected as Chair.

Cllr Morrell, then took over the meeting and facilitated the election of the Vice Chair. Cllr Robinson nominated Cllr Batt for the role, seconded by Cllr Armstrong and agreed by all present. Therefore Cllr Batt was elected as Vice-Chair.

**5. Financial Matters:**

- a. A summary of the Year End Accounts for 23/24 were provided, prior to Audit Sign off arrangements, scheduled in June.

In summary BPC started the 23/24 year with £38,200.10 in the bank.

Incoming total for 23/24 was £14,785

Expenditure total for 23/24 was £18, 293.61.

Leaving a Year End total for 23/24 in the bank of £34, 691.49

- b. Review of Clerks salary

G Oliver left the room at the stage for consideration of her yearly salary review. On return to the room, Cllr Morrell advised that the council had reviewed and a 5% pay award increase had been awarded. This means the monthly gross salary would be £527.10, with a net pay of £316.26.

**6. Policy Updates**

The council considered and reviewed Standing Orders, Code of Conduct and Risk Assessments, and advised all remained appropriate.

**7. Next Meeting**

The next AGM meeting for Bournmoor Parish Council will be on Mon 19<sup>th</sup> May 2025.