



MINUTES OF THE ANNUAL GENERAL MEETING OF BOURNMOOR PARISH COUNCIL

Monday 22nd May 2023 at 6pm in the Church Hall.

Present: Cllr Robinson, Cllr Nelsey, Cllr Tait, Cllr Morell, Cllr Armstrong, G Oliver, Cllr Holland, Cllr Batt

Guest: Cllr Bell (DCC), Cllr Heaviside (DCC), Ken Clark (Bournmoor Conservation Group),

1. **Introductions/Apologies for absence:**

Apologies for the AGM meeting were received from Cllr Willoughby

2. **Declarations of interest:**

No declarations of interest were received.

3. **Minutes of Previous AGM**

The minutes from the 2022 AGM, held on 18 May 2022 were proposed as accurate by Cllr Armstrong, seconded by Cllr Nelsey and agreed by those present. Cllr Robinson signed off the minutes on behalf of the Council.

4. **Election of Chair and Vice-Chair**

Cllr Robinson chaired the election of Chair, announcing he would not be putting himself forward for this position moving forward. Cllr Geoff Armstrong was proposed by Cllr Robinson for the Chair position, which was seconded by Cllr Nelsey and agreed unanimously by all present.

As the new Chair, Cllr Armstrong conducted the election of the vice chair. The current vice-chair Cllr Nelsey also advised she would not be continuing in this role and would be leaving due to a change in circumstances. Cllr Armstrong thanked both Cllr Robinson and Cllr Nelsey for all their work with BPC over last 2 years in their roles and for previous service too as a member of the council with brilliant progress being made including the provision of Youth work and improving security issues

For the election of Vice-Chair, Cllr Robinson proposed Cllr Willoughby for the position, seconded by Cllr Batt and agreed unanimously by all present. Cllr Willoughby will therefore take up the Vice-Chair role.

5. **Financial Matters:**

- a. Summary of Year End Accounts for 22/23, prior to Audit sign off arrangements.

G Oliver presented the council with the full accounting position for the 22/23 year prior to the auditor review in June.

In summary BPC, started the 22/23 year with £42, 466.03 in the bank.
Incoming total for 22/23 was £13, 545
Expenditure total for 22/23 was £17, 810. 93
Year End total = £38, 200.10

- b. Review of Clerks salary

G Oliver left the room at this stage for consideration of her salary review. This review was in relation to the 22/23 year.

On return to the room, G Oliver was advised by Cllr Armstrong, that the council had reviewed and would move to monthly accounting rather than weekly with a monthly gross salary of £502 moving forward and a backdated award would be made to cover the outstanding period.

6. **Policy Updates**

The council were reminded to review the BPC Standing Orders.

7. **Next Meeting**

To confirm the date, time & venue for the next AGM meeting - Mon 20th May 2024 @ 7pm in the Church Hall