



TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to attend the **ANNUAL GENERAL MEETING** of Bournmoor Parish Council

to be held on Monday 20th May 2023 at 6.45pm in the Church Hall.

Members of the Public & Press are invited to attend.

AGENDA

1. **Introductions/Apologies for absence:**
Receive & record apologies for absence
2. **Declarations of interest:**
Receive declarations of interest from councillors on AGM items
3. **Minutes of Previous AGM**
To review minutes from the 2023 AGM, held on 22nd May 2023 (already signed off).
4. **Election of Chair and Vice-Chair**
Clerk/Chair to handle nominations to elect a Chairman and Vice Chairman for the ensuing year. Following elections, the meeting will hand over to the elected Chairman to conduct the rest of the AGM meeting.
5. **Financial Matters:**
 - a. Summary of Year End Accounts for 23/24, prior to Audit sign off arrangements.
 - b. Review of Clerks salary
6. **Policy Updates**
To include reminders on Standing Orders, Code of Conduct. Risk Assessments
7. **Next Meeting**
To confirm the date, time & venue for the next AGM meeting - Mon 19th May 2025 @ 7pm in the Church Hall

Signed
9th May 2023

Gillian Oliver, Clerk to the Parish Council
Tel: 07813 171194 Email: bournmoorparishcouncil@gmail.com